

**LINE ITEM EXPENDITURE TRANSFER**

EFFECTIVE DATE OF TRANSFER: \_\_\_\_/\_\_\_\_/\_\_\_\_

CHARGE TO: \_\_\_\_\_ DEPT.

CREDIT TO: \_\_\_\_\_ DEPT.

ACCT.# \_\_\_\_\_ AMT.\$ \_\_\_\_\_

ACCT.# \_\_\_\_\_ AMT. \$ \_\_\_\_\_

ACCT.# \_\_\_\_\_ AMT.\$ \_\_\_\_\_

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ACCT.# \_\_\_\_\_ AMT.\$ \_\_\_\_\_

APPROVED \_\_\_\_\_  
Department Head

APPROVED \_\_\_\_\_  
Department Head

PURPOSE OF TRANSFER: \_\_\_\_\_

Revised: 1/04

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